

**MINUTES**  
**Coweta Board of Education**  
**Meeting Place: 14699 S. 305<sup>th</sup> E. Ave.**  
**Intermediate High School Media Center**  
**June 13, 2022**  
**7 PM**

In compliance with the Oklahoma Open Meeting Act, a notice of this meeting setting forth thereon date, time, and place, an agenda was posted 24 hours prior to said meeting in the Coweta Public Schools Education Service Center located at 14540 S. 302<sup>nd</sup> E. Avenue, Coweta, Wagoner County, Oklahoma. In addition, the date, time, place and agenda of this meeting was posted in advance on the Internet website of Coweta Public Schools.

**REGULAR MEETING**

*Meeting was called to order at 7:00 p.m. by Marty Kilgore, Vice President*

**I. Roll Call**

*Members present were Marty Kilgore, Ryan Fankhauser, Kyle Blankenship and Doyle Burress. Teddy Wyatt was absent.*

**II. Pledge of Allegiance and Moment of Silence**

**III. Visitors**

**IV. Consent Agenda Items**

**(Individual items may be voted on separately at the request of any board member)**

- A.** Encumbrances  
(General Fund, Building Fund, Child Nutrition Fund, Sinking Fund, Bond Fund, and Coop Fund)
- B.** Approval of Minutes - (Regular Board Meeting of May 9, 2022)
- C.** Activity Account Transfers
- D.** Supplemental Appropriations for Child Nutrition Fund
- E.** Days to Hour Waiver – School Calendar Based on 1080 Hours Minimum
- F.** Resolution to Join Oklahoma Schools Insurance Group
- G.** Oklahoma Schools Insurance Group Property and Casualty Insurance – Contract for \$634,794
- H.** Natural Gas Sales Agreement with Blue Mark
- I.** Intrado Renewal Authorization for SchoolMessenger Complete and SafeArival for \$8,097.70
- J.** Intrado Renewal Authorization for School Messenger SecureFile Secure Document Delivery for \$1,815.00

- K. Professional E-Rate Management Services Agreement with Kellogg & Sovereign Consulting
- L. Cooperative Agreement / Title III Consortium Lead Fiscal Agent
- M. Contract with Junior Achievement of Oklahoma for Mission Intermediate Grade Center to participate in JA BizTown
- N. Motor Mouth Contract Amendment
- O. Request to Close Activity Account 950 and Transfer Remaining Funds to Activity Account 918
- P. Request to Close Activity Account 967 and Transfer Remaining Funds to Activity Account 902
- Q. Board to consider and take action on Contract for Workers Compensation Insurance with the Zenith Company for \$70,908
- R. BSN Sports Exclusive Supplier Agreement
- S. Central Station Alarm Monitoring Annual Service Agreement with York Electronic Systems, Inc.
- T. School Resource Officer Memorandum of Understanding Renewal with City of Coweta

***Motion was made by Ryan Fankhauser to approve Consent Agenda Items A-T as listed, seconded by Doyle Burress. Burress – Yes, Blankenship – Yes, Fankhauser – Yes, Kilgore – Yes. Upon a roll call being taken the vote was Yes – 4; No – 0.***

**V. Chief Financial Officer Report**  
A. Finance

**VI. Superintendent's Report**  
A. Backpack Program  
B. Transfer Capacity Numbers

**Information: The board will consider and may vote to approve the Transfer Capacity Numbers.**

***Motion was made by Ryan Fankhauser to approve the Transfer Capacity Numbers as presented, seconded by Doyle Burress. Burress – Yes, Blankenship – Yes, Fankhauser – Yes, Kilgore – Yes. Upon a roll call being taken the vote was Yes – 4; No -0.***

**VII. New Business**

**VIII. Comments**

**IX. Personnel**

- A. The Board of Education will consider and may vote to convene into Executive Session to discuss personnel recommended for employment, hiring, appointment, promotion, demotion, disciplining, and resignations listed below, where disclosure of information would violate the confidentiality requirements of state or federal law. [Title 25 O.S. 307(B)(1)(2)(7)].

***No motion was made so the Board remained in Open Session***

- B. The Board of Education will acknowledge the return of the Board to Open Session
- C. Statement of Executive Session Minutes
- D. The Board of Education will consider and may approve the following:
- E. **Resignations:**
  - 1. Susan Borgstram – High School Teacher
  - 2. Jason Breeden – Custodian and Warehouse
  - 3. Rae Foster – Intermediate High School Registrar
  - 4. Teresa Herring – High School Teacher
  - 5. Amanda Hickman – Northwest Elementary Teacher Assistant
  - 6. Jennifer Neumaier – Intermediate High School Teacher
  - 7. Cagney Roberson – High School Teacher/Athletic Trainer
  - 8. Rebecca Romoser – High School Teacher
  - 9. Ashley Russell – Donald P. Sloat Junior High Counselor
  - 10. Addison Tipton – Central Elementary Teacher
  - 11. Kathryn Welch – Band Secretary
  - 12. Angie Woods – High School Teacher
- F. **New Hires – Temporary Contract:**
  - 1. Stacy Anderson – Band Secretary
  - 2. Melissa Carrell – Heritage Intermediate Grade Center Teacher
  - 3. Brandon Collins – Donald P. Sloat Junior High School Teacher
  - 4. Joshua Diamond High School Assistant Principal
  - 5. Jenni Dupree – Athletic Trainer
  - 6. Dani Finley – Special Education Secretary
  - 7. Melinda Foutch – Donald P. Sloat Junior High School Teacher
  - 8. Cassie Fuller-Walker – Central Elementary Teacher Assistant
  - 9. Jennifer Graham – Northwest Elementary Teacher
  - 10. Kent Graham – Mission Intermediate Grade Center Teacher
  - 11. Larry Grigg – Donald P. Sloat Junior High School Teacher
  - 12. Jessica Laverty – Donald P. Sloat Junior High Teacher
  - 13. Alexia Melendez – Heritage Intermediate Grade Center Secretary
  - 14. Mandy Potter – Northwest Elementary Teacher Assistant
  - 15. Christy Williams – High School Teacher
  - 16. Bayly Worthington – Central Elementary Teacher Assistant
- G. **Reassignments:**
  - 1. Brittany Conner – From High School Teacher Assistant to High School Secretary
  - 2. Amanda Dooley – From Central Elementary Teacher Assistant to Teacher
  - 3. Korrie Gee – From High School Teacher to Southside Elementary Dean of Students
  - 4. Marci Steelmon – From Heritage I.G.C. Secretary to High School Teacher
- H. **Catastrophic Leave Request:**
  - 1. Karrie Phipps
- I. **Contract Renewal for Financial Secretaries for 2022-2023 School Year:**
  - 1. Syreta Mason
  - 2. Lindsey Moore
  - 3. Angie Olsen
  - 4. Janda Plunk
  - 5. Candice Roberts

**J. Contract Renewal for District Technology Support for 2022-2023 School Year:**

1. Damon Hayes
2. Colton Ritter
3. Amy Usrey
4. Roger Wilmott

**K. The Board of Education will vote to approve or not to approve the recommended authorizations and appointments for the 2022-2023 Fiscal Year:**

- |                                 |  |
|---------------------------------|--|
| 1. School Treasurer             | Brad Tackett   |
| 2. Payroll Clerk                | Candice Roberts  |
| 3. Health Insurance Coordinator | Lindsey Moore  |
| 4. Encumbrance Clerk            | Janda Plunk  |
| 5. Federal Programs             | Max Myers, Brad Tackett, Gary Ellis, and Doug Flanary              |
| 6. Child Nutrition Program      | Max Myers, Brad Tackett, Vickie Middleton                          |
| 7. Activity Fund                | Syreta Mason, Brad Tackett, Max Myers, Gary Ellis and Doug Flanary |
| 8. Minutes Clerk                | Janda Plunk  |
| 9. Deputy Minutes Clerks        | Lindsey Moore, Syreta Mason  |
| 10. E-Rate                      | Michael Carter, Brad Tackett, Max Myers                            |
| 11. Human Resources Specialist  | Lindsey Moore  |

*Motion was made by Doyle Burress to approve Personnel items E-K as listed, seconded by Kyle Blankenship. Burress – Yes, Blankenship – Yes, Fankhauser – Yes, Kilgore – Yes. Upon a roll call being taken the vote was Yes – 4; No -0.*

**X. Adjourn**

*Motion was made by Ryan Fankhauser to adjourn the BOE at 7:30 p.m., seconded by Kyle Blankenship. Burress – Yes, Blankenship – Yes, Fankhauser – Yes, Kilgore – Yes. Upon a roll call being taken the vote was Yes – 4; No -0.*



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PRESIDENT



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VICE PRESIDENT



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CLERK



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MEMBER



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MEMBER



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MINUTES CLERK